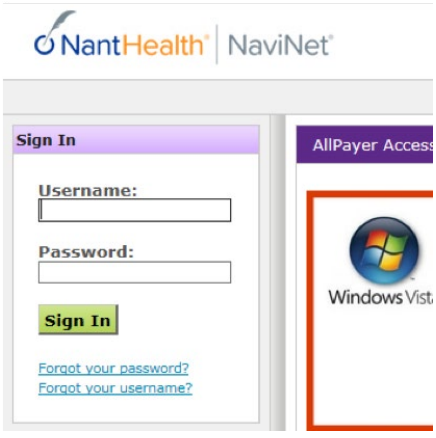
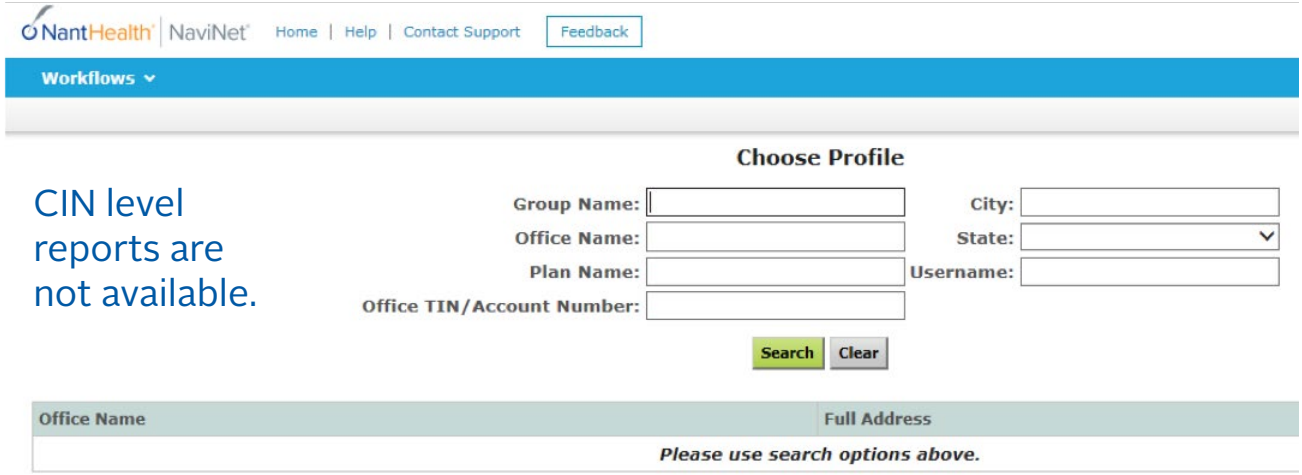
NaviNet Quick User Guide
Get Started Today!

AmeriHealth Caritas
North Carolina

Step 1: Log in.
- https://navinet.navimedix.com

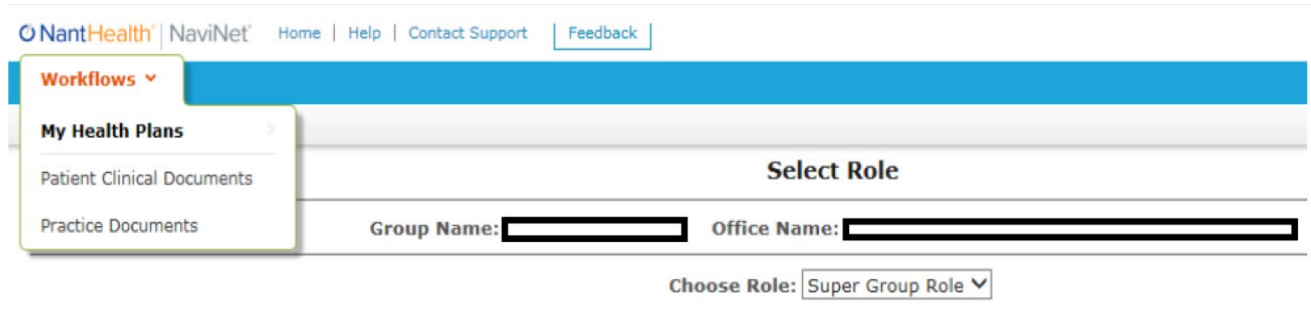


Step 2: Choose a Profile.
- Search for the Group by either Group Name or Office TIN/Account Number.



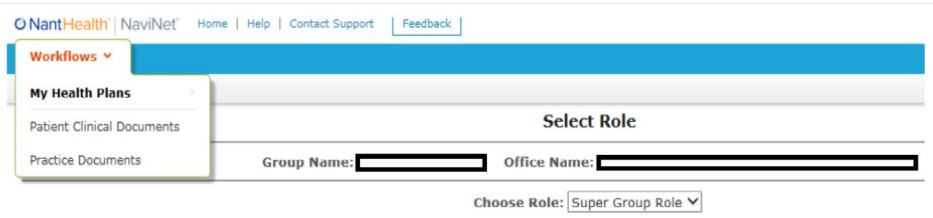
CIN level reports are not available.

Step 3: Select Role.
- Use the drop-down menu to choose "Super Group Role."



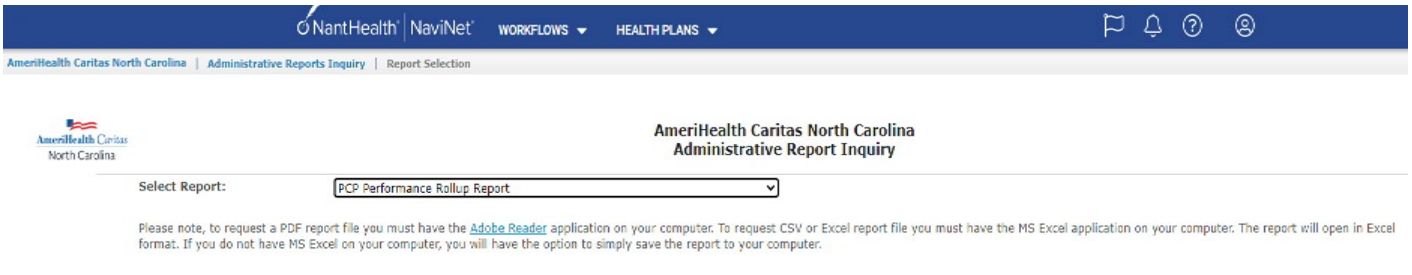
Step 4: From Workflows tab, select Plan.

- Hover over "My Health Plans."
- Select AmeriHealth Caritas North Carolina.



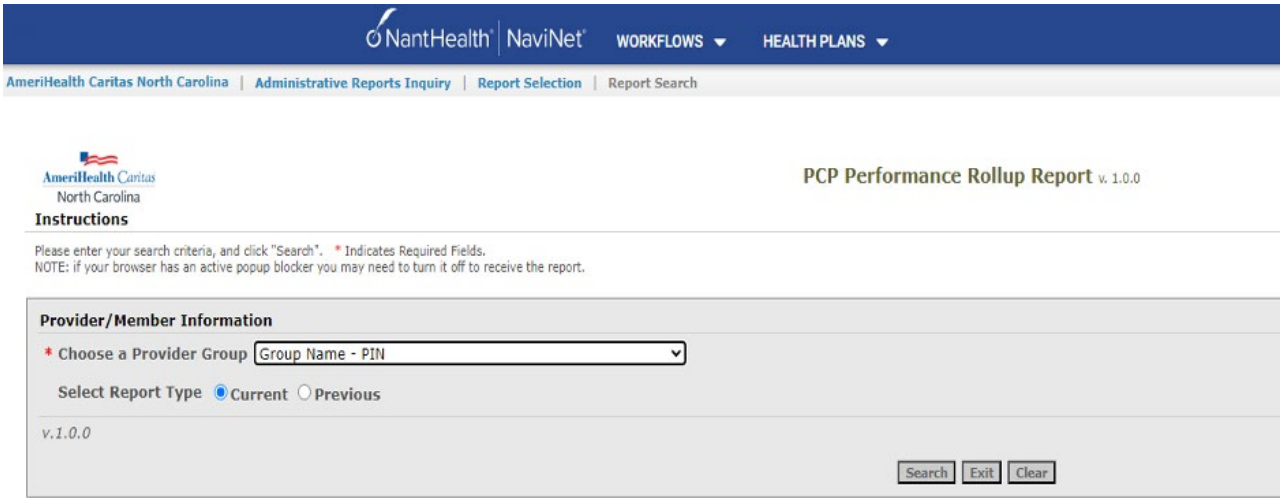
Step 5: View Workflows for this Plan.

- Hover over "Report Inquiry."
- Select "Administrative Report Inquiry."



Step 6: Select PCP Performance Rollup Report

- Use the drop-down menus to choose a Provider Group and/or Provider.
- Filter Report Criteria as needed.
- Report Type will be in Excel for download.



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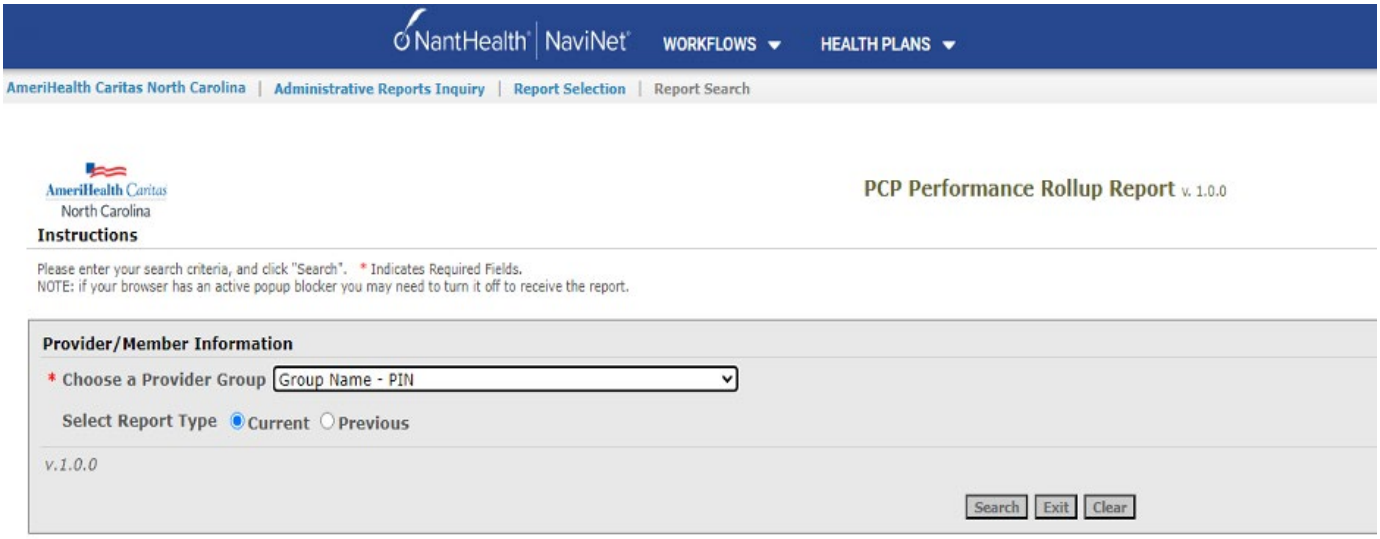
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